Graduation Checklist – Keller Graduate Students

The following information is provided to assist you in the graduation process. Complete the following if you are one term away from degree completion. DO NOT wait until the last minute to complete these items.

Academics/Registrar – Deadline: April 9, 2010

— Ensure you are registered for all of your remaining course requirements. Contact your Student Success Coach or Student Support Advisor, to review your requirements and make any necessary amendments to your schedule.

— Complete your Graduation Notification form. Failure to complete your Graduation Notification could result in postponing your graduation date. This form can be obtained from the Academics Office at Crystal City, the Bethesda or Manassas centers, or online at http://help.keller.edu by typing in graduation notification form. The completed form should be submitted to your home location:
  - Crystal City – Academics Office or by fax (703) 414-4084
  - Bethesda – Mary Kay Porter, Center Dean or by fax (301) 652-8577
  - Manassas – Lisa Mullaly, Center Dean or by fax (703) 367-7242

Student Services – Deadline: May 1, 2010

— Notify Student Services if you wish to participate in the Commencement Ceremony. Contact Christina Canaski at ccanaski@devry.edu, to RSVP including your name and DSI#. If not submitted by May 1, 2010, your name may not be included on the commencement program.

  2009-2010 Commencement Ceremony: Saturday, June 19, 2010 at 10:00 am
  Renaissance Washington, DC Downtown Hotel - 999 Ninth Street NW, Washington, DC 20001
  • Please arrive no later than 9:00 am
  • No tickets are required
  • Parking at the hotel is $25.00
  • Hotel is Metro accessible

— Order your cap, gown, and tassel if participating in the Commencement Ceremony. Students will not be permitted to participate in ceremony without appropriate regalia. Visit http://www.jostens.com (click on Graduation tab → then college → and type in: Arlington, Bethesda or Manassas and follow links). Orders placed after May 1, 2010, may not arrive on time and student may incur additional fees.

Student Finance – Deadline: June 1, 2010

— Meet with your Student Finance Consultant or Student Support Advisor for your Exit Interview. Federal law requires that Exit Loan Counseling be provided for student loan borrowers as they graduate or withdraw from school. Contact your Student Finance Consultant or Student Support Advisor to schedule your appointment.

<table>
<thead>
<tr>
<th>Location</th>
<th>Name</th>
<th>Contact Information</th>
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<tbody>
<tr>
<td>Crystal City</td>
<td>Sean Pitterson</td>
<td><a href="mailto:spitterson@devry.edu">spitterson@devry.edu</a> / 703-414-4083</td>
</tr>
<tr>
<td></td>
<td>Student Success Coach</td>
<td></td>
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</tbody>
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| Bethesda       | Alfred Taylor               | ataylor2@devry.edu / 301-652-8477                        |
|                | Student Support Advisor     |                                                          |

| Manassas       | John “Crump” Maxwell        | jmaxwell@devry.edu / 703-396-6634                         |
|                | Student Support Advisor     |                                                          |